ORDERS OF TRUSTEE ELECTION
HUNTSVILLE INDEPENDENT SCHOOL DISTRICT

STATE OF TEXAS §

COUNTY OF WALKER §

1. In compliance with the Texas Education and Election Codes, and in accordance with the laws and Constitution of the State of Texas, the Board of Trustees of the Huntsville Independent School District ("District") in Walker County, Texas, hereby calls and orders a general election to be held on the 8th day of November, 2022, for the purpose of electing three trustees to the Board for regular terms for the following positions:

   Position 1
   Position 2
   Position 3

2. The polling places for this election shall be open for voting from 7:00 a.m. to 7:00 p.m. on Election Day. In accordance with Chapter 43 of the Texas Election Code, the Board of Trustees hereby designates as polling places for the election the regular county polling places in Walker County election precincts that contain territory from the District identified in the District’s notice of election.

3. All requests by candidates to have their names placed on the ballot for the general election shall be in writing and signed by the candidate and filed with Sherry Odom, Administrative Assistant to the Superintendent, at the Hawkins Administration Building, 441 FM 2821 East, Huntsville, Texas 77320, along with any other information required by law. Applications for the general election may be filed on or after July 23, 2022, through August 22, 2022 at 5:00 p.m. The regular office hours for Sherry Odom beginning July 23, 2022 through August 22, 2022 will be Monday through Thursday 8:00 a.m. to 5:00 p.m. and 8:00 a.m. to 4:15 p.m. on Friday. Ms. Odom’s office shall be open from 8:00 a.m. until 5:00 p.m. on the last day to file.

4. Pursuant to Section 11.0581 of the Texas Education Code and Chapters 31 and 271 of the Texas Election Code, this election shall be conducted as a joint election with the County of Walker, Texas ("County"), the City of Huntsville, Texas ("CityH"), the City of New Waverly, Texas ("CityNW"), the City of Riverside, Texas ("CityR"), the Huntsville Independent School District ("HISD"), the New Waverly Independent School District ("NWISD"), the Richards Independent School District ("RISD") and the Walker County Hospital District ("WCHD")

5. The Walker County Storm Shelter, 455 SH 75 North, Huntsville, Texas 77320, is hereby designated as the main early voting place, and Julie Cooper, Elections Manager, is hereby appointed Deputy Early Voting Clerk (DEVC) for the election. Requests for ballots by mail should be directed in writing to Julie Cooper at 1301 Sam Houston Avenue, Room 101, Huntsville, Texas 77340 or request may be made to Ms. Cooper via email @ jcooper@co.walker.tx.us or walkervr@co.walker.tx.us. Requests for ballots by mail must be
received no later than October 28, 2022, before the close of business. Early voting by personal appearance will be held on Monday, October 24, 2022 through Friday, November 4, 2022 from 8:00 a.m. to 5:00 p.m. on each day that is not a Saturday or Sunday. Saturday, October 29, 2022 7:00 a.m. – 7:00 p.m., Sunday, October 30, 2022 10:00 a.m. – 4:00 p.m. Monday, October 31, and Friday, November 4, 2022, Early Voting hours will be 7:00 a.m. - 7:00 p.m. Early voting will take place at the Walker County Storm Shelter.

6. Sherry Odom is appointed Chief Election Official. She is hereby authorized, in conjunction with the Superintendent, to make all arrangements necessary for the holding of said election and to serve as the District’s representative for the purpose of coordinating with the election officials from Walker County, the City of Huntsville and the Walker County Hospital District to conduct the election in accordance with the laws of this State.

7. The order in which the names of the candidates are to be printed on the ballot shall be determined by a drawing held in the office of Sherry Odom, as provided by Section 52.094 of the Texas Election Code. Ms. Odom shall post a notice of the date, hour, and place of the drawing on the bulletin board used for the notices of meetings of the Board of Trustees of the District. The notice shall remain posted continuously for seventy-two (72) hours immediately preceding the scheduled time of the drawing. Sherry Odom shall also mail notice of the date, hour, and place of the drawing to each candidate, at the address stated on the candidate’s application for a place on the ballot, not later than the fourth (4th) day before the day of the drawing. Each candidate involved in the drawing, or a representative designated by him or her, shall have a right to be present at the drawing and to draw for a position on the ballot.

8. The candidate receiving the highest number of votes for each respective position shall be deemed to be elected and be entitled to serve as trustee.

9. The results of the election shall be canvassed by the Board of Trustees not earlier than November 10, 2022, or later than November 16, 2022, at a meeting called by the Board in accordance with the requirements of the Texas Open Meetings Act.

10. All election materials including the notice of election, ballots, instruction cards, affidavits, and other forms which the voter may be requested to sign, and all early voting materials, shall be printed in English and Spanish, or Spanish translations thereof shall be made available in the circumstances permitted and the manner required by law.

11. A substantial copy of this order shall serve as proper notice of said election, with the exception that the notice shall also include the location of each early voting and election-day polling place established by Walker County. The notice, including a Spanish translation, shall be published at least one time not more than thirty (30) days or less than ten (10) days before the day of the election in a newspaper of general circulation in the District and posted not later than the 21st day before the election and remain posted continuously through election day on the bulletin board used for the notices of meetings of the Board of Trustees of the District. Sherry Odom shall also deliver notice of this election to the Walker County Clerk not later than the 60th day before the election.
12. Said election shall be held in accordance with the Texas Election and Education Codes, and only resident qualified voters of the Huntsville Independent School District shall be eligible to vote at said election.

PASSED AND APPROVED, this 28th day of July, 2022.

Trey Wharton  
President, Board of Trustees  
Huntsville Independent School District

ATTEST:  

Tracy Stoudt  
Secretary, Board of Trustees  
Huntsville Independent School District